



**MCGILL ADVISORS**  
A DIVISION OF BRIGHTWORTH

McGill Advisors,  
a Division of Brightworth, LLC  
Part 2A of Form ADV  
The Brochure

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Updated: August 1, 2021

This brochure provides information about the qualifications and business practices of Brightworth, LLC (“Brightworth”), which also does business under the name McGill Advisors, a division of Brightworth, LLC (“McGill Advisors Division”). This Brochure has been prepared for clients interested in the services provided under the name McGill Advisors. Brightworth’s services and fees are described in a separate Brochure which is available upon request.

If you have any questions about the contents of this brochure, please contact us at (404) 760- 9000 or (866) 727-6100. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about Brightworth, LLC is also available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). You can search this site by a unique identifying number, known as a CRD number. Our Firm's CRD number is 109569.

## Item 2 - Material Changes

Effective 4/30/2021, CI US Holdings, Inc. which is owned by CI Financial Corp, an independent asset and wealth management company in Canada, acquired a majority ownership interest in Brightworth. Each of the current Brightworth Partners have retained all or a portion of their ownership in the firm.

Additionally, Brightworth no longer has a financial arrangement with Fiduciary Network/Emigrant Bank which was previously disclosed in Item 18 of our ADV Part 2.

The Board of Directors now includes: Raymond Padron of Brightworth and Jaime Ross and Peter Papamichalopoulos of CI Private Wealth.

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## **Item 4 - Advisory Business**

McGill Advisors, a division of Brightworth, LLC, is a fee only advisor that provides investment management services to dental clients, as well as individuals, including high net worth individuals, pension and profit sharing plans, trusts, estates, corporations and other businesses. Brightworth, LLC was founded in 1997 as Polstra & Dardaman, LLC. The McGill Advisors division of Brightworth has an office located in Charlotte, North Carolina. More information on Brightworth, LLC is available in their separate brochure. Effective 4/30/2021, CI U.S. Holdings, Inc. which is owned by CI Financial Corp., an independent asset and wealth management company in Canada, is the majority owner of Brightworth. The individual Brightworth Partners also retained all or a portion of their ownership in the firm.

McGill Advisors provides its clients with investment management services through which clients receive portfolios of carefully selected investments. We build our clients' investment portfolios based on (among other things) their cash flow situation, tax considerations, tolerance for risk, and time horizon. Depending upon the size and goals of each client's portfolio, we will invest client assets in separate stock and bond accounts, mutual funds, exchange traded funds (ETFs), and private investment strategies (including hedge funds, private equity and real estate). In limited circumstances, clients can place limited restrictions on investing in certain securities or types of securities (such as securities whose primary revenue comes from the manufacturing of alcohol or tobacco products).

McGill Advisors also offers wealth planning services, which address some or many aspects of the client's financial situation. We work with clients to determine their financial goals and objectives, and to develop planning strategies for the client to most effectively utilize their financial resources to achieve short and long-term financial objectives. Information we consider includes items such as a client's current financial status, financial goals, tax bracket and attitudes towards risk. McGill Advisors then reviews related documents supplied by the client and prepares a written Wealth Plan.

The Wealth Plan will address the following areas, as applicable to each clients' personal needs and situation: identification of financial goals and objectives; current net worth statement; retirement planning; cash flow projections; risk management analysis; education funding analysis; business planning; tax planning; estate planning and federal estate tax analysis; charitable planning; and investment planning and asset allocation analysis.

McGill Advisors does not provide tax advice for our clients. Clients should consult with their accountant or other tax adviser regarding tax filings and/or estimated payments. Additionally, McGill Advisors does not provide legal advice or prepare legal documents. However, we work closely with our clients' estate planning attorneys and other advisors as necessary to assist in the implementation of their Wealth Plan. At the Client's request, we will perform risk management analyses for clients, but we do not provide specific analysis of existing property/casualty, medical, life, disability or long-term care insurance policies. At the request of the client, we can introduce them to a specialist in these areas.

### **Seminars**

McGill Advisors Division offers educational seminars on various wealth topics including retirement planning, investment planning, or other similar topics at the request of the seminar sponsor. The investment information provided under this service is educational in nature and does not purport to meet the objectives or needs of any particular attendee. McGill Advisors Division seminars are typically sponsored by and provided for select groups or organizations but are sometimes open to the public. We do not typically charge fees for presenting seminars. In addition, we frequently donate time and materials and can assume other expenses related to a seminar sponsored by a third party. Seminar sponsors will sometimes reimburse us for reasonable expenses.

### Amount of Managed Assets

As of 12/31/2020, the McGill Advisors Division managed approximately \$2.25 billion on a discretionary basis. As of 12/31/2020, the total discretionary assets under management of Brightworth, including the McGill Advisors Division, was approximately \$4.58 billion.

### **Item 5 - Fees and Compensation**

McGill Advisors provides investment advisory services on a discretionary basis. Annual asset management fees are based on the standard schedule below:

0.30%	per annum for amounts greater than \$10,000,000
0.50%	per annum for amounts greater than \$5,000,000 up to \$10,000,000
0.75%	per annum for amounts greater than \$2,500,000 up to \$5,000,000
1.00%	per annum for the first \$2,500,000

Clients will be billed in advance at the beginning of each rolling 3-month billing period adjusted for material cash inflows and outflows. The fee will be a percentage of the market value of assets in the client's accounts on the last trading day prior to the billing date, according to the fee schedule above. Fees for the time-period preceding the initial billing date, will be pro-rated on the basis of the number of days the assets are in the account.

McGill Advisors' fee is negotiable, in limited circumstances only. Certain existing clients have engaged the McGill Advisors Division under previously applicable fee schedules which are generally lower and/or contain different breakpoints than those disclosed above. These legacy fee schedules are no longer offered or available to new clients. Additionally, family members and limited approved acquaintances of the associated persons of our firm have received discounts to our investment advisory fee.

Each client's specific annual fee schedule will be identified in the investment management agreement between the advisor and the individual client. Clients typically authorize McGill Advisors to deduct fees automatically from their investment accounts.

McGill Advisors minimum annual investment management fee is typically \$3,000 (1% \* \$300,000). In limited circumstances this minimum is negotiable. When multiple related-party interests are managed, we group certain related client accounts for the purposes of achieving the minimum account size and determining the annual fee.

McGill Advisors' investment management fees are separate from the external or internal fees and expenses that separate account money managers, mutual funds, exchange traded funds, custodians, private partnerships, etc., charge to clients. Clients also will incur custodial fees and transaction costs to purchase and/or hold stocks, bonds, mutual funds, exchange traded funds, partnership interests or other securities. (Please review the information below under Brokerage Practices and visit the custodians' websites for current pricing.)

The mutual funds that we invest in for our clients are no-load funds. Clients will incur short-term redemption fees if funds are redeemed within 30-90 days depending on the specific mutual fund and share class. Neither Brightworth nor the McGill division receives 12b-1 fees or any other sales load in the course of investing our clients' portfolios. A complete explanation of expenses charged by each separate account manager, mutual fund, exchange traded fund, or partnership is contained in the appropriate marketing materials, form ADV, mutual fund prospectus, private placement memorandum and/or other documents. Clients should carefully review all documentation to fully understand the total amount of fees to be paid by

the client and to thereby evaluate the advisory services being provided.

Fees for an initial Wealth Plan will vary based on the scope and complexity of the financial analyses to be completed. McGill Advisors does not require a prepayment of fees six or more months in advance.

When a financial planning service engagement is terminated (by either the client or McGill Advisors) prior to the end of the agreement, the client will pay McGill Advisors' fee for the time spent on the client's plan at McGill Advisors' current rates. Clients can terminate any agreement without penalty within five business days after entering into any agreement. Wealth Planning and Investment Management services can be terminated without penalty at any time by written notice of either party. If investment management services for which fees are paid in advance are terminated before the end of the quarter for which fees have been paid, we shall refund the pro-rated balance of any unearned portion of the fee. The pro rata refund will be calculated on the total number of calendar days remaining in the billing period after the date of the effective date of termination. Refunds of advance payments owed back to you shall be paid as soon as reasonably possible but not sooner than ten (10) business days after receipt of termination notice.

### **Item 6 – Performance-Based Fees and Side-by-Side Management**

McGill Advisors Division does not have any performance-based fee arrangements. "Side-by-Side Management" refers to a situation in which the same firm manages accounts that are billed based on a percentage of assets under management and at the same time manages other accounts for which fees are assessed on a performance fee basis. Because McGill Advisors Division does not have performance-based fee accounts, Side-by-Side Management is not applicable.

### **Item 7 - Types of Clients**

McGill Advisors Division primarily provides advisory services to individuals, including high net worth individuals, pension and profit-sharing plans, trusts, estates, corporations and other businesses. McGill Advisors Division's standard minimum account size is \$300,000 or a minimum annual fee of \$3,000 for establishing and for maintaining a Portfolio Management Services account.

### **Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss**

#### **Methods of Analysis**

Our Investment Committee and investment analysts conduct research and due diligence on third party money managers that we recommend for client accounts. We use independent money managers who specialize in the different components of our clients' portfolios. We evaluate, select, and monitor these managers using a combination of quantitative and qualitative methods. We generally use multiple managers in each client account to allow for focused expertise in each asset class or sector (such as small cap U.S. stocks or international stocks).

Don Wilson, Brightworth's Chief Investment Officer, leads our Investment Committee, which also includes Jeff Harrell, Director of Portfolio Management and Wealth Advisor; Ray Padrón, Chief Executive Officer and Wealth Advisor; Mike DeWitt, Partner and Wealth Advisor, and John Darby, Senior Investment Analyst. The Investment Committee is assisted by the firm's investment analysts, wealth planners and wealth advisors. The Investment Committee generally meets monthly to discuss existing and prospective investments. The Investment Committee evaluates investments independently, as well as in the context of our overall portfolio strategy.

Some factors we consider when reviewing a third-party money manager include:

- The experience, education, and background of the key people involved in the investment process
- The investment style and process of the manager
- Length of time the investment strategy has been in existence, the tenure of the current manager(s)
- Past performance, relative to other investments having similar investment objectives and relative to appropriate benchmarks (if available and applicable)
- Costs relative to other investment strategies with similar objectives and investment styles
- Total assets of the proposed investment strategy

We also manage discretionary individual stock portfolios. In so doing, the research process utilizes a “top down” approach to selecting investments by first analyzing broad industry fundamentals. The process seeks to identify “tail wind” industries or those that have a current economic profile suggesting the industry is in the process of experiencing attractive growth opportunities. After these industries are identified, individual security selection is performed on the companies within the industry to identify the top investment opportunities. Company fundamentals along with management experience and stock price momentum are all analyzed to determine final purchase decisions. Third-party research such as Morningstar and Standard & Poor’s are used to assist in both industry analysis and final security selections.

The portfolio utilizes a sector neutral approach as compared to the S&P 500 Index. Further, individual position sizes start between 1.5% and 3.0%. These two features are hallmarks of the risk management approach taken with respect to portfolio construction.

Securities will typically be sold from the portfolio for reasons such as changing industry fundamentals, a detrimental change to a company within an industry, negative stock price momentum, or a material management change.

We also select securities so that the characteristics of the overall stock portfolio, such as valuation, earnings growth, dividend yield, sector weight, etc., are similar to a benchmark or index.

### **Investment Strategies**

We use asset allocation strategies to create the investment portfolios for clients. One or more of the following broad asset classes comprise the major components of our client portfolios: stocks, bonds, and alternatives and hybrids. The stock portion invests globally in both U.S. and internationally based companies. The bond portion is broadly diversified across the fixed income markets and will normally maintain an intermediate maturity. The alternatives and hybrids portion of the portfolio includes a variety of non-traditional asset classes and strategies including, but not limited to: flexible asset allocation, long-short equity, market neutral, hedged equity, inflation hedged, real estate, hedge funds, commodities, oil and gas, timber, master-limited partnerships, and managed futures.

Depending on each client’s situation, we use different types of investment vehicles to implement a client’s portfolio, including but not limited to individual stocks and/or bonds, mutual funds, exchange traded funds, separate stock and bond accounts, limited partnerships, as well as hedge funds and private investments. We manage portfolios on an enterprise level to provide our current thinking across our clients and to create consistency for clients with similar objectives. In general, we invest each client’s portfolio in a model portfolio and will further customize the client’s investments, as applicable, based on the specific goals and objectives for each account (based on factors including the size of the account, the net worth of the client,

risk tolerance of the client, the specific goals and objectives of the client, legacy positions with taxable gains, as well as any restrictions the client places on the account, if applicable).

Clients receive an Investment Policy Statement (IPS) which provides details on how their accounts will be managed including time horizon, liquidity, risk tolerance, asset allocation targets and ranges, and restrictions placed on the account, if applicable.

### **Risk of Loss**

We primarily invest for time horizons of more than ten years. However, market developments could cause us to sell investments more quickly. Securities investments are not guaranteed, and you may lose money on your investments. Investing involves a wide variety of risks that all clients should be able and prepared to bear including:

- **Interest-rate Risk:** Fluctuations in interest rates may cause investment prices to fluctuate. For example, when interest rates rise, yields on existing bonds become less attractive, causing their market values to decline.
- **Market Risk:** The price of a security, bond, or mutual fund may drop in reaction to tangible and intangible events and conditions. This type of risk is caused by external factors independent of a security's particular underlying circumstances. For example, political, economic and social conditions may trigger market events.
- **Inflation Risk:** When any type of inflation is present, a dollar today will not buy as much as a dollar next year, because purchasing power is eroding at the rate of inflation.
- **Currency Risk:** Overseas investments are subject to fluctuations in the value of the dollar against the currency of the investment's originating country. This is also referred to as exchange rate risk.
- **Business Risk:** These risks are associated with a particular industry or a particular company within an industry.
- **Liquidity Risk:** Liquidity is the ability to readily convert an investment into cash. Most of the investments in our Client Portfolios allow settlement within two business days. The Brightworth Dynamic Investment Portfolios currently utilize two funds that invest in long-term assets such as commercial real-estate, infrastructure, timber, and farmland. Due to the long-term nature of the underlying assets, these funds, known as interval funds, offer to repurchase a portion of their outstanding shares each quarter. There is no guarantee that clients will be able to fully redeem all of the shares they wish to sell in any given quarter. While this is not typical, investors need to be aware that in certain market environments it may take multiple quarters for an investor to completely liquidate his/her position in these funds.
- **Financial Risk:** Excessive borrowing to finance a business' operations increases the risk of profitability, because the company must meet the terms of its obligations in good times and bad. During periods of financial stress, the inability to meet loan obligations may result in bankruptcy and/or a declining market value.
- **Political Risk:** Stock and bond markets can be positively or negatively affected by world political events.

- **ETF Risks:** The performance of ETFs is subject to market risk, including the possible loss of principal. The price of the ETFs will fluctuate with the price of the underlying securities that make up the funds. In addition, ETFs have a trading risk based on the loss of cost efficiency if the ETFs are traded actively and a liquidity risk if the ETFs have a large bid-ask spread and low trading volume. The price of an ETF fluctuates based upon the market movements and may dissociate from the index being tracked by the ETF or the price of the underlying investments.
- **Mutual Fund Risks:** The performance of mutual funds is subject to market risk, including the possible loss of principal. The price of the mutual funds will fluctuate with the value of the underlying securities that make up the funds.

A risk of mutual fund and/or ETF analysis is that, as in all securities investments, past performance does not guarantee future results. A manager who has been successful will not always be able to replicate that success in the future. There is also a risk that a manager will deviate from the stated investment mandate or strategy of the fund or ETF, which could make the holding(s) less suitable for the client's portfolio.

### **Item 9 - Disciplinary Information**

Neither the McGill Advisors Division, nor its Partners and Staff, have been involved in any legal or disciplinary events that would be material to a client's evaluation of the company or its personnel.

### **Item 10 - Other Financial Industry Activities and Affiliations**

Neither the McGill Advisors Division nor its Partners and Staff, have any relationships or arrangements with other financial services companies that pose material conflicts of interest. CI U.S. Holdings which is owned by CI Financial Corp., an independent asset and wealth management company in Canada, holds a majority ownership interest in Brightworth. CI U.S. Holdings owns other wealth management firms in the United States.

Brightworth, through the McGill Advisors Division, continues to have an informal cross-referral arrangement with the McGill & Hill Group. The McGill & Hill Group is made up of the following firms: Roger K. Hill & Co., Dental Practice Transitions & Brokerage; McGill & Hassan, PA, a law firm; Jonathan White, CPA, an accounting firm; FuturePlan, by Ascensus®, a third-party administrator for retirement plans; and John K. McGill & Company ("JKMC"), Tax and Business Planning for Dentists. There is no direct or indirect compensation paid for referrals between these companies, other than a referral arrangement with JKMC. See Item 14 of this document for information on the referral arrangement with JKMC.

The McGill Advisors Division will refer clients to members of the McGill & Hill Group when it believes it is in the best interest of the client.

### **Item 11 - Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

We have adopted a written code of ethics that is applicable to all Partners and Staff, including the McGill Advisors Division. Among other things, the code requires the McGill Advisors Division and its Partners and Staff to act in clients' best interests, abide by all applicable regulations, and avoid even the appearance of insider trading.

Brightworth, including the McGill Advisors Division, has policies and procedures designed to address our duty as a fiduciary to our clients. This means that we abide by the duty to place client interests ahead of our own individual interests. We take this duty seriously and provide full and fair disclosure of relevant facts and conflicts of interest when applicable. We also have a duty of loyalty and good faith to our clients.



The Code of Ethics is designed to assure that the personal securities transactions, activities and interests of our employees will not interfere with (i) making decisions in the best interest of advisory clients and (ii) implementing such decisions while, at the same time, allowing employees to invest for their own accounts.

Partners and staff associated with the McGill Advisors Division are permitted to buy or sell for their personal accounts securities identical to or different from those recommended to our clients. In addition, any related person(s) are also permitted to have an interest or position in a certain security(ies) which are also recommended to clients.

Brightworth reviews personal securities trading which applies to both Brightworth and McGill Advisors Division's Partners and Staff, as well as Partner and Staff family members living in the same household. As part of our Code of Ethics, all Partners and Staff must also abide by rules relating to their personal securities investments. These rules include: (1) annually providing the firm with a list of all personal accounts and reportable securities in which they have a beneficial ownership, (2) quarterly reporting all reportable securities transactions, and (3) pre-clearing certain personal securities transactions.

A copy of firm's Code of Ethics is available upon request.

## **Item 12 - Brokerage Practices**

The McGill Advisors Division believes that as an industry best practice of separation of duties, the custody of client assets should be separated from the management of client assets. The McGill Advisors Division generally recommends that clients hold their investment accounts with one or more of the following unaffiliated custodians: Charles Schwab, Fidelity Investments or TD Ameritrade. The McGill Advisors Division will recommend to clients which custodian(s) to use based on custodian transaction costs, as well as the best mix of quality, timeliness of execution and administrative service support. Clients normally will pay transaction fees to the custodian. The Wealth Advisors at the McGill Advisors Division, are not registered representatives of these custodial/brokerage firms. Neither the McGill Advisors Division, nor its Wealth Advisors receive any commissions or fees for using or recommending these custodians.

### Soft Dollar Benefits

The McGill Advisors Division does not have soft dollar arrangements with any brokerage firms based on volumes of transactions.

### Other Benefits

The McGill Advisors Division, does receive certain products and services from Charles Schwab, Fidelity Investments and TD Ameritrade (our Recommended Custodians) free of charge or at discounted rates including:

- Access to institutional brokerage – trading, custody, reporting and related services;
- Duplicate client confirmations, statements, and other account information;
- Direct advisory fee debiting capabilities;
- Access to on-line investment research;
- Access to business consulting services, publications and presentations on various investment, financial planning and practice management topics

- Discounts on Alternative Investment Transaction fees, Annual Custody Fee and the Annual Custody Cap (with Charles Schwab)
- Discount pricing on Educational Conferences

In 2021, Brightworth will receive a one-time stipend from Charles Schwab which will be used for the reimbursement of specific marketing expenses. These funds will be used specifically for our Business Owners practice area and include sponsoring a social client event, as well as expenses associated with creating an introductory video for our Business Owner services. These expenses would otherwise be payable by Brightworth. This arrangement provides an incentive to recommend that Clients custody their accounts with Schwab, which creates a potential conflict of interest. Brightworth receives this benefit regardless of whether our Clients maintain an account at Schwab. Clients do not incur any additional fees as a result of this arrangement.

The McGill Advisors Division has an incentive to use Recommended Custodians because their services enable us to more efficiently serve clients. We do not believe that clients whose accounts are held by Recommended Custodians incur any additional costs in connection with our receipt of the products and services described above. There is no affiliation or fee sharing arrangement between the McGill Advisors Division and the Recommended Custodians. However, the McGill Advisors Division would not receive the operational and economic benefits described above if we did not have an established relationship with these companies. These benefits do not depend on the amount of transactions directed by the McGill Advisors Division to the Recommended Custodians.

#### Trading & Best Execution

McGill Advisors Division generally trades stocks, mutual funds and ETFs through the client's account custodian. Although McGill Advisors Division does not typically trade individual bonds for our client accounts, when we do, we normally solicit multiple bids and consider items such as sufficient liquidity, favorable pricing and operational efficiency.

In general, on an annual basis, Brightworth/McGill Advisors' Investment Operations Department reviews and evaluates the pricing and services offered by the custodians we use with our clients, including Charles Schwab, Fidelity Investments and TD Ameritrade.

McGill Advisors' trading process generally involves systematically placing trades in each client account individually. This allows us to review the accounts for things like restrictions, tax impact, upcoming withdrawals or future additions to the account. It also enables us to try to minimize taxes and reduce or eliminate short-term redemption fees and wash sales in client accounts.

### **Item 13 - Review of Accounts**

On an ongoing basis, members of the firm's Investment Operations Team monitor the investment accounts that we manage. Our Investment Operations Team also regularly reviews a number of other reports that are designed to identify accounts that are outside the expected ranges for asset classes, subclasses, or returns.

On a daily basis the Investment Operations Team analyzes our accounts to determine when trading actions and reviews need to take place. Factors triggering a review of client accounts could include changes in the client's financial needs or circumstances based on the client's particular objectives as well as deposits and withdrawals into the account.

Clients receive account statements directly from their chosen custodian on at least a quarterly basis. These statements can be received as paper copies in the mail or can be set up to be viewed electronically. Clients should inform McGill Advisors if they are not receiving such statements or if they do not contain the amount of assets and positions expected at the beginning and end of the period, as well as details of all transactions, including fees deducted from the account, during the period.

In addition to the custodial statement, McGill Advisors also provides clients with performance reports periodically, generally quarterly.

#### **Item 14 - Client Referrals and Other Compensation**

Brightworth has a policy that allows certain Partners and Staff, including individuals in the McGill Advisors Division, to be eligible to receive additional compensation for referring new clients to the firm. The compensation is a cash payment calculated as a percentage of the fees generated by the assets under management referred to Brightworth and the McGill Advisors Division. This policy could potentially create a conflict of interest in that an individual could be motivated to refer potential clients to the firm to earn compensation. The firm addresses this potential conflict by having the Wealth Advisor who will manage the new client relationship, review the prospective client's situation to determine if the potential client is a good fit for the firm's services. The firm is not obligated to accept as a client any prospective client referred by any Partner or Staff.

John K. McGill & Company (JKMC) has entered into a Consulting Agreement to which JKMC solicits potential clients for Brightworth/the McGill Advisor's' investment advisory business. JKMC will receive compensation of up to 25% of the annual fees paid by the client to Brightworth for additional assets added. Consultants' specific compensation is detailed in the Solicitor Disclosure Statement which the Consultant shall provide to prospective clients prior to the start of their relationship with the McGill Advisors division of Brightworth.

These Client Referral arrangements do not increase or in any way affect the fees clients pay to Brightworth, including the McGill Advisors Division. We are not obligated to accept as a client any prospective client referred by a Consultant. Consultants do not have access to client or prospective client's financial and/or personal data, unless the client chooses to disclose personal information directly to them.

#### **Item 15 - Custody**

All clients' accounts are held in custody by unaffiliated broker/dealers (typically Charles Schwab, Fidelity Investments and TD Ameritrade). Participant-directed 401(k) plans are custodied at Matrix Trust Company and Folio. In some cases, the McGill Advisors Division is deemed to have custody of clients' assets through its ability to debit advisory fees and because certain clients have executed standing letters of authorization ("SLOA") for distributions. Brightworth, including the McGill Advisors Division, has implemented procedures to meet the specific conditions as stated in the SEC's SLOA no action letter under which the obligation to obtain a surprise examination is waived. Clients will receive account statements directly from the custodian normally on a monthly basis and at least on a quarterly basis. Clients can review these statements in addition to any account information provided by the McGill Advisors Division. Clients can access their accounts on-line at any time through the custodian's website.

#### **Item 16 - Investment Discretion**

McGill Advisors Division has investment management discretion over all clients' discretionary accounts, which is granted by the client in the McGill Advisors' Investment Management Agreement. Clients grant McGill Advisors trading authority as part of the custodial paperwork. We will periodically also open accounts for clients to assist clients in holding legacy positions or other assets that we do not manage.

Brightworth does not have investment discretion but may have trading authority over these non-managed accounts.

### **Item 17 - Voting Client Securities**

Clients can elect to have McGill Advisors vote proxies for the securities held in client investment accounts. This will be authorized by the client, in the clients' Investment Management Agreement as well as in the custodial paperwork signed by the client.

Clients can also choose to personally retain proxy-voting authority for their accounts and in these instances, Brightworth and the McGill Division do not have proxy voting responsibility and will not take any action regarding these clients' proxies. Clients will receive proxies directly from their custodian, the fund company transfer agent (in the case of a mutual fund) or by a third-party vendor hired by the fund company or custodian.

We have engaged the services of Broadridge's ProxyEdge platform to vote and maintain records of proxy votes. Brightworth will maintain relevant and appropriate proxy records as part of the firm's Proxy Voting Policy & Procedures. This information is available to clients upon written request. To receive this information, please send a written request to the Atlanta address listed on the cover page of this brochure or by calling us at (866)-727-6100.

### **Item 18 - Financial Information**

The McGill Advisors Division does not require prepayment of fees more than six months in advance. Neither Brightworth nor the McGill Advisors Division has ever filed for bankruptcy and is not aware of any financial condition that is expected to affect its ability to manage client accounts.

*Thank you for taking the time to read this information. For additional information about McGill Advisors, a division of Brightworth or Brightworth, LLC please visit our websites at*

[www.mcgilladvisors.com](http://www.mcgilladvisors.com)   [www.brightworth.com](http://www.brightworth.com)

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This brochure supplement provides information about Robert Sytz, Jeffrey Harrell, Brett Miller, K. Warren Poe, Eric Harbert, Thomas Farmer, Brett Covert, Jason Cross, Raymond Padrón, Donald Wilson, Michael DeWitt, Herman Freitag, Tenley Desjardins, and John Darby. It supplements the McGill division of Brightworth's accompanying Form ADV Part 2 brochure. Please contact Brightworth's Chief Compliance Officer, Sherry Hodor, at 404-760-9000 or [sherry.hodor@brightworth.com](mailto:sherry.hodor@brightworth.com), if you have any questions about the Form ADV brochure or this supplement, or if you would like to request additional or updated copies of either document.

Additional information about the above referenced individuals is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## **Robert V. Sytz, Jr., CPA, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Robert Sytz was born in 1958. He attended Wofford College from 1977 to 1979 and graduated from the University of North Carolina at Charlotte in 1982 with a Bachelor of Science in Accounting.

Mr. Sytz joined Brightworth in July 2017 as the Partner in Charge of the McGill Advisors Division of Brightworth and Wealth Advisor. Mr. Sytz was formerly a founding Partner of McGill Advisors, Inc. from December 1999 until June 2017. He also served as the firm's Chief Compliance Officer until January 2015. He holds the following designations: Certified Public Accountant and CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Sytz is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth or McGill Advisors.

### Additional Compensation

Mr. Sytz does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Sytz's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Sytz is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Jeffrey A. Harrell, CFA®**

### Educational Background and Business Experience (preceding 5 years)

Jeffrey Harrell was born in 1976. He attended American River Community College from 1994 to 1997. Mr. Harrell graduated from California State University at Sacramento in 2000 with a Bachelor of Science in Finance.

Mr. Harrell joined Brightworth as of July 2017 as a Wealth Advisor and the Director of Portfolio Management. Previously he served in the roles of Investment Adviser Representative at McGill Advisors, Inc. from December 2000 to June 2017 and Director of Portfolio Management from July 2000 to June 2017. He also served as the Vice President of McGill Advisors, Inc. from February 2006 to June 2017 and as a Principal and Shareholder from January 2010 to June 2017. Mr. Harrell holds the Chartered Financial Analyst® designation.

### Disciplinary Information

None

### Other Business Activities

Mr. Harrell is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Harrell does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Harrell is a member of Brightworth's Investment Committee. His investment-related activities are overseen by Brightworth's other Investment Committee members, Ray Padrón, Don Wilson, Mike DeWitt and John Darby. Mr. Harrell is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Brett S. Miller, CPA, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Brett Miller was born in 1985. He graduated from The Citadel, the Military College of South Carolina in 2007 with a Bachelor of Science in Business Administration with an Accounting Concentration.

Mr. Miller joined Brightworth in July 2017 as a Wealth Advisor and Partner. He formerly served as the Chief Compliance Officer of McGill Advisors, Inc. from January 2015 until June 2017 and the Vice President and Director of Operations of McGill from January 2014 to June 2017. Mr. Miller was a Partner at McGill Advisors beginning in January 2015. He began his career with McGill Advisors, Inc. as Investment Adviser Representative in June 2007. Mr. Miller holds the following designations: Certified Public Accountant and CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Miller is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Miller does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Miller's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Miller is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.



## **K. Warren Poe, Jr. CFP®**

### Educational Background and Business Experience (preceding 5 years)

Mr. Poe was born in 1982. He graduated from Wake Forest University in 2004 with a Bachelor of Administration in Communication.

Mr. Poe joined Brightworth in July 2017 as a Wealth Advisor and Partner. He previously served as the Vice President and Director of Sales for McGill Advisors, Inc. from January 2014 until June 2017. He was also a Partner of McGill Advisors beginning in January 2015. Mr. Poe served as an Investment Adviser Representative of McGill Advisors, Inc. from April 2010 to June 2017. Mr. Poe worked as a Project Manager and Registered Representative with Synergy Investment Group from May 2007 to April 2010. He holds the following designations: CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Poe is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Poe does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Poe's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Poe is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Eric A. Harbert, CPA, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Eric Harbert was born in 1982. He graduated from the University of North Carolina at Charlotte in 2006 with a Bachelor of Science in Accounting. He also earned his Master of Accountancy from the University of North Carolina at Charlotte in 2008.

Mr. Harbert joined Brightworth in July 2017 as a Partner and Wealth Advisor of the firm. He previously held the role of Investment Adviser Representative at McGill Advisors, Inc. beginning in June 2015. Mr. Harbert worked as an Investment Adviser Representative with Greer Walker Wealth Management, LLC from January 2012 to June 2015. He also worked as a Senior Tax Manager with Greer Walker, LLP from June 2006 to June 2015. He holds the following designations: Certified Public Accountant and CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Harbert is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Harbert does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Harbert's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Harbert is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Thomas W. Farmer, CFP®, C(k)P®**

### Educational Background and Business Experience (preceding 5 years)

Thomas Farmer was born in 1983. He graduated from the University of The South in 2006 with a bachelor's degree in English.

Mr. Farmer joined Brightworth as a Wealth Advisor in the McGill Advisors Division as of July 2017. He previously served as an Investment Adviser Representative at McGill Advisors, Inc. from June 2016 to June 2017. Mr. Farmer worked as a Registered Representative with Wells Fargo Advisors, LLC from May 2009 to June 2016. He also worked as a Registered Representative with Wachovia Securities from October 2006 to May 2009. He holds the following designations: CERTIFIED FINANCIAL PLANNER™ practitioner and Certified 401(k) Professional.

### Disciplinary Information

None

### Other Business Activities

Mr. Farmer is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Farmer does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Farmer's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Farmer is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Brett M. Covert, J.D., CFP®**

### Educational Background and Business Experience (preceding 5 years)

Brett Covert was born in 1982. He graduated from West Virginia Wesleyan College in 2004 with a Bachelor of Science in Economics & International Business. He also earned his J.D. from the West Virginia University of Law in 2008.

Mr. Covert joined Brightworth in March 2018 as a Wealth Advisor of the firm. He previously held the role of Financial Advisor at Merrill Lynch. Mr. Covert worked as a Wealth Advisor with Wells Fargo Private Bank from 2013 to 2017. He also worked as a Wealth Advisor with BBT from 2011 to 2013. He holds the following designations: J.D. and CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Covert is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Covert does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Covert's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Covert is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Jason R. Cross, JD, CFP®, CTFA**

### Educational Background and Business Experience (preceding 5 years)

Jason Cross was born in 1985. He graduated from Emory University with a Bachelors in Business Administration with a concentration in Finance and Law and graduated from Emory University of Law with a Juris Doctorate focusing on wealth transfer and trusts and estates. He also received the Transactional Law and Skills Certificate at Emory's Center for Transactional Law and Practice.

Mr. Cross joined Brightworth in 2015 as a Financial Planner and then as a Senior Financial Planner. Currently he serves in the role of Wealth Advisor. He transferred to our Charlotte office in December 2018. Prior to Brightworth, Mr. Cross was a Trust Officer at SunTrust Bank in their multi-generational, high-net-worth group from May 2012 to December 2013. He also served as a Financial Advisor at Baird from December 2013 to December 2014. Mr. Cross holds the following certifications and licenses: CERTIFIED FINANCIAL PLANNER™ practitioner, Certified Trust and Financial Advisor and is a member in good standing of the Georgia Bar.

### Disciplinary Information

None

### Other Business Activities

Mr. Cross is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Cross does not receive economic benefits from any person and or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Cross's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Cross is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Herman Freitag, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Herman Freitag was born in 1986. Mr. Freitag graduated with a bachelor's degree in marketing and a master's in business administration from the University of New Orleans.

Prior to joining McGill Advisors, he was with a national investment firm serving high net worth clients for four years. Previously he had worked for the private banking and retail arms of a national bank for four years. He earned his CERTIFIED FINANCIAL PLANNER™ certification in 2017.

### Disciplinary Information

None

### Other Business Activities

Mr. Freitag is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Freitag does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Freitag's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Freitag is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Tenley Desjardins, CPA, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Tenley Desjardins was born in 1989. Ms. Desjardins attended the University of South Carolina where she graduated with a Bachelor of Science in International Business, Finance, and Accounting. She then earned her Master of Accounting also from the University of South Carolina.

Ms. Desjardins joined Brightworth as a Wealth Planner in January 2019. She previously worked with high-net-worth individuals and business owners in the private client services tax department of a Big 4 accounting firm. Ms. Desjardins earned her Certified Public Accountant license in 2014 and her CERTIFIED FINANCIAL PLANNER™ certification in 2019.

### Disciplinary Information

None

### Other Business Activities

Ms. Desjardins is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Ms. Desjardins does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Ms. Desjardins's investment-related activities are overseen by Brightworth's Investment Committee members Don Wilson, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Ms. Desjardins is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Donald W. Wilson, IV, CFA®, CFP®**

### Educational Background and Business Experience (preceding 5 years)

Don Wilson was born in 1971. He graduated Summa Cum Laude from Georgia Institute of Technology with a bachelor's degree in Electrical Engineering in 1995.

Mr. Wilson joined Brightworth in 1998 and became a Partner/Member of the firm in 2008. He is the Chief Investment Officer of Brightworth, effective January 2014. Mr. Wilson previously served as Brightworth's Director of Portfolio Management since 2006. Prior to this position, Mr. Wilson worked in the roles of Investment Operations Specialist and Portfolio Manager at Brightworth. He holds the following designations: Chartered Financial Analyst® and CERTIFIED FINANCIAL PLANNER™ practitioner.

### Disciplinary Information

None

### Other Business Activities

Mr. Wilson is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Wilson does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Wilson is a member of Brightworth's Investment Committee. His investment-related activities are overseen by Brightworth's other Investment Committee members, Ray Padrón, Mike DeWitt, Jeff Harrell and John Darby. Mr. Wilson is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.



## **Raymond V. Padrón, CPA, CFP®, CIMA®**

### Educational Background and Business Experience (preceding 5 years)

Ray Padrón was born in 1956. He graduated Cum Laude from The University of Maryland with a Bachelor of Science in Accounting in 1978. Mr. Padrón attended an Executive Education program at The Wharton School of Business at the University of Pennsylvania in 2004 where he completed the Investments and Wealth Institute® (formerly known as IMCA) Certified Investment Management Analyst® Program.

Mr. Padrón joined Brightworth as a Wealth Advisor and Partner/Member of the firm in 2004. He also currently serves as Brightworth's Chief Executive Officer. He holds the following designations: Certified Public Accountant (MD), CERTIFIED FINANCIAL PLANNER™ practitioner, Certified Investment Management Analyst®, Accredited Estate Planner®, Chartered Financial Consultant and Chartered Life Underwriter.

### Disciplinary Information

None

### Other Business Activities

Mr. Padrón is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Padrón does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Padrón is a member of Brightworth's Investment Committee. His investment-related activities are overseen by Brightworth's other Investment Committee members, Don Wilson, Mike DeWitt, Jeff Harrell and John Darby. He is also overseen by Sherry Hodor, Brightworth's Chief Compliance Officer.

## **Michael R. DeWitt, CFA®**

### Educational Background and Business Experience (preceding 5 years)

Mike DeWitt was born in 1971. He received a Bachelor of Science in Finance from Auburn University.

Mr. DeWitt joined Brightworth in 2016 as a Wealth Advisor and became a Partner of the firm in 2017. He served in the role of Wealth Advisor and was a Partner at Smith Howard Wealth Management from July 2001 until June 2016. Prior to that position, he was a Portfolio Manager in the trust department of AmSouth Bank from March 1994 to July 2001. He holds the Chartered Financial Analyst® designation and is an active member of the Atlanta Society of CFAs.

### Disciplinary Information

None

### Other Business Activities

Mr. DeWitt is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. DeWitt does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. DeWitt is a member of Brightworth's Investment Committee. His investment-related activities are overseen by Brightworth's other Investment Committee members, Ray Padrón, Don Wilson, Jeff Harrell and John Darby. Mr. DeWitt is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## **John Darby, CFA®**

### Educational Background and Business Experience (preceding 5 years)

John Darby was born in 1988. Mr. Darby graduated from the University of Alabama-Birmingham with a bachelor's degree in marketing.

Prior to his current role, Mr. Darby spent five years working at a regional bank, most recently in an investment research role in which he contributed to the Wealth Management group's manager selection and asset allocation decisions. He is a Chartered Financial Analyst®.

### Disciplinary Information

None

### Other Business Activities

Mr. Darby is not engaged in any other investment related business and does not receive compensation in connection with any investment related business activity outside of Brightworth.

### Additional Compensation

Mr. Darby does not receive economic benefits from any person or entity other than Brightworth in connection with the provision of investment advice to clients.

### Supervision

Mr. Darby is a member of Brightworth's Investment Committee. His investment-related activities are overseen by Brightworth's other Investment Committee members, Ray Padrón, Don Wilson, Jeff Harrell and Mike DeWitt. Mr. Darby is also overseen by Ray Padrón, Brightworth's Chief Executive Officer and Sherry Hodor, Brightworth's Chief Compliance Officer.

## Summary of Professional Designations

This section provides additional details on the certifications and credentials held by our Wealth Advisors and staff as indicated in their bios on the previous pages. The descriptions of the credentials listed below were derived from the organizations' websites.

### **CERTIFIED FINANCIAL PLANNER™**

The CFP® certification is recognized for its high standard of professional education, stringent code of ethics and standards of conduct and ethical requirements that govern professional engagements with clients. To attain the CFP® designation, an individual must fulfill the education requirements and complete advanced-level courses in: Professional Conduct and Regulation, General Principles of Financial Planning, Education Planning, Risk Management and Insurance Planning, Investment Planning, Tax Planning, Retirement Savings and Income Planning, Estate Planning, and Financial Plan Development (Capstone Course). This is followed by a rigorous 2-day exam and there is also an experience requirement to obtain the certification. On an ongoing basis CFP® professionals must complete continuing education courses (30 hours every two years), including an ethics course requirement. CFP® professionals are bound by the Code of Ethics and Standards of Conduct which require certificants to act as a fiduciary and provide financial planning services in the best interests of their clients. ([www.cfp.net](http://www.cfp.net))

### **Certified Public Accountant (CPA)**

CPAs are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically currently 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two-year period or 120 hours over a three-year period). Additionally, all American Institute of Certified Public Accounts (AICPA) members are required to follow a rigorous Code of Professional Conduct which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's Code of Professional Conduct within their state accountancy laws or have created their own. ([www.aicpa.org](http://www.aicpa.org))

### **Chartered Financial Analyst® (CFA®)**

To enroll in the CFA® program, an individual must have four years of qualified investment work experience. A CFA® designation requires an individual to complete a graduate-level self-study program. The curriculum includes ethics and professional standards as well as economics. It also covers a variety of technical financial topics including quantitative methods, financial reporting and analysis, corporate finance, equity investments, fixed income, derivatives, alternative investments, and portfolio management and wealth planning. Candidates must then pass three six-hour exams that test the individual's knowledge in these areas of investments and finance. Completing the Program takes most candidates between two and five years. The CFA® candidate is also required to adhere to the CFA Institute Code of Ethics and Standards of Professional Conduct on an annual basis. Holders of this designation must also become a member of CFA Institute. ([www.cfainstitute.org](http://www.cfainstitute.org))

### **Certified Investment Management Analyst® (CIMA®)**

The CIMA® certification signifies that an individual has met initial and on-going experience, ethical, education, and examination requirements for investment management consulting, including advanced investment management theory and application. A CIMA® must show an expertise not only in finance but also in business strategy, operations and management. This makes them well suited for assessing risk and making decisions on the scale of entire corporations or funds. Prerequisites for the CIMA® certification are three years of financial services experience and an acceptable regulatory history. To obtain the CIMA® certification, candidates must pass an online Qualification Examination, successfully complete a one-week classroom education program currently provided by the University of Chicago Booth School of Business, the Wharton School at The University of Pennsylvania and the Yale School of Management, pass an online Certification Examination. CIMA® designees are required to adhere to the Investments and Wealth Institute's *Code of Professional Responsibility, Standards of Practice, and Rules and Guidelines for Use of the Marks*. CIMA® designees must report 40 hours of continuing education credits, including two ethics hours, every two years to maintain the certification. The designation is administered through the Investments and Wealth Institute® (formerly known as IMCA). ([www.investmentsandwealth.org](http://www.investmentsandwealth.org))

### **Certified 401(k) Professional® (C(k)P®)**

The Certified 401(k) Professional® designation is acquired through The Retirement Advisor University in collaboration with UCLA Anderson School of Management Executive Education. This designation is for professional Retirement Plan Advisors who complete a specialized education program focusing on advanced knowledge in the area of retirement plan management. A C(k)P® must obtain a minimum of 12 hours of continuing education each calendar year. ([www.trauniv.com](http://www.trauniv.com))

### **Certified Trust and Financial Advisor (CTFA)**

The CTFA designation is sponsored by the American Bankers Association® and sets the standard of professional expertise in the trust industry. There is a professional wealth management experience requirement and the designation requires rigorous coursework in order to prepare to sit for the exam. The subject areas include: fiduciary and trust activities related to basic trust administration; federal estate and gift taxation; investment management and economic market knowledge. Certificants must adhere to the ABA Code of Ethics and complete continuing education requirements to maintain the designation. The CE requirements include 45 hours of CE Credits every three years. ([www.aba.com](http://www.aba.com))

*Thank you for taking the time to read this information. If you have any questions, please visit our website at [www.mcqilladvisors.com](http://www.mcqilladvisors.com) or [www.brightworth.com](http://www.brightworth.com) or call us at 866-727-6100 or 404-760-9000.*